

**City of Shawnee**



www.ShawneeOK.org

**RESIDENTIAL**  
STORM SHELTER, CARPORT  
ACCESSORY BLD, RETAINING  
WALL, UNCOVERED DECK,  
SWIMMING POOL  
(SEE BACK)

**Planning Office**  
**405-878-1666**  
222 N Broadway Ave  
Shawnee OK 74801-6917  
FAX: (405) 878-1587

DATE RECEIVED \_\_\_\_\_ PERMIT NO \_\_\_\_\_ INSPECTOR \_\_\_\_\_

NAME OF APPLICANT (PRINT) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE# \_\_\_\_\_ CONTACT# \_\_\_\_\_ FAX# \_\_\_\_\_

ADDRESS OF JOB (If different than above) \_\_\_\_\_

**Type of Project (check type of permit being sought)**

**In-ground Storm Shelter:** **Permit Fee: \$29.50** **Cost of Storm Shelter:** \_\_\_\_\_

\*Provide structural engineering specs for storm shelter along with a site plan or floor plan indicating placement. Show distance to other structures and lot lines or walls if in garage. (DRAW ON BACK)

Name of company installing (print): \_\_\_\_\_

Street Address, State, Zip: \_\_\_\_\_

**Carport:** **Permit Fee: \$29.50** **Cost of Carport:** \_\_\_\_\_

\*Provide brochure or drawing indicating size and shape of structure along with a site plan indicating distance to all other structures and lot lines. (DRAW ON BACK)

**SWIMMING POOL**  **HOT TUB/SPA**

Above ground pools less than 24 inches in height do not require a permit: **Permit Fee \$34.50**

**POOL TYPE:** IN GROUND  ABOVE GROUND

**Square Ft.** \_\_\_\_\_ **Cost on Pool or Spa:** \_\_\_\_\_

**Provide** two (2) sets of construction documents showing dimensions and construction of the pool and accessories and properly established distances to lot lines, buildings, sidewalks, and fences, as well as details of the water supply system, drainage and water disposal systems, and all accessories pertaining to the swimming pool. Detailed construction documents of the structure, vertical elevations and sections through the pool showing depth shall be included.

***(All Wiring For Pools Must Be Performed By Licensed Electrician-Permit Required)***

**\*A FENCE MUST BE IN PLACE UPON COMPLETION\***

Show enclosures for outdoor pools per municipal code section 7-553 & 7-554, which require a 4' fence with a lockable gate. The fence around the pool shall be kept closed and locked.

PERMIT FEE \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

[ ] **Accessory Building** (Over 200 Sq. Ft.)

Permit Fee: .14 cents per square foot plus 25% plan check fee and \$4.50 OUBCC State Fee

\*Provide brochure or drawing indicating size and shape of structure along with a site plan indicating distance to all other structures and lot lines.

Square Ft. \_\_\_\_\_

Cost of Accessory Building: \_\_\_\_\_

[ ] **Other:** (i.e. Window replacement only, roof repair, foundation replacement)

Description of work: \_\_\_\_\_

Square Ft. \_\_\_\_\_

Estimation cost on remodel/repair: \_\_\_\_\_

**APPLICANT: I CERTIFY THAT I WILL CONFORM TO THE CITY OF SHAWNEE ORDINANCES, REGULATIONS, AND REQUIREMENTS FOR THIS WORK. I, ALSO UNDERSTAND THAT THIS PERMIT MAY BE REVOKED FOR FAILURE TO COMPLY.**

**\* RE-INSPECTION(S): \$25.00 for first re-inspection made necessary because of defective work and \$50.00 for every subsequent occurrence.**

**APPLICANT** \_\_\_\_\_

**DATE** \_\_\_\_\_

**SITE PLAN**

**CITY INSPECTOR** \_\_\_\_\_  **APPROVAL**  **DENIAL** **DATE** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

**CONSTRUCTION FEE** \_\_\_\_\_

**DATE ISSUED** \_\_\_\_\_

**PLAN CHECK FEE** \_\_\_\_\_

**CASH/CREDIT CARD/CK#** \_\_\_\_\_

**OUBCC STATE FEE** \_\_\_\_\_

**TOTAL PERMIT FEE** \_\_\_\_\_